

Invitation to RFQ: Ekurhuleni West TVET College Cafeteria Operations

The College invites **qualified and experienced service providers** to submit proposals for the operation and management of the **College Cafeteria at Alberton, Boksburg, Germiston, Kathorus, Kempton and Tembisa Campus.**

Scope of Work

- Provide healthy, affordable, and diverse meal options for students and staff.
- Maintain high standards of hygiene, food safety, and customer service.
- Operate during college hours and special events as required.

Compliance Requirements

Applicants must demonstrate compliance with:

Returnable Documents

1. Valid Tax SARS Pin
2. Certified ID copy/ ies of All Directors/ Members/ Partners
3. Valid BBBEE Certificate/Sworn affidavit
4. 2026 CSD summary report
5. CIPC
6. Business Profile
7. Certificate of Accreditation Ability (COA) from the Department of Health
8. Menu and Pricing in the service provider letterhead addressed to: Ekurhuleni West TVET College

BASIC OHS FILE REQUIREMENTS TO BE SUBMITTED AFTER APPOINTMENT OF THE SERVICE PROVIDER

PLEASE NOTE THAT THESE ARE THE BASIC REQUIREMENTS

1. A Copy of OHS Act 85 of 1993
2. Copy of a valid Letter of good standing with the Compensation Fund (COID)
3. A Hard copy of Public Liability Insurance
4. Records of oil change and temperature tests
5. Site-specific Hazard Identification and Risk Assessment
6. Certificate of Acceptability for the site
7. Pest control permit/certification and inspection records

9. Waste Management Plan
9. Appointment of Site Supervisor, first aider, and fire fighter (Competent)
10. Method statement in Food handling, storage, etc.
11. PPE Records and training in use
12. Equipment inspection records
13. SHE and Food handling inductions
14. List of employees and certified copies of ID documents
15. Daily attendance registers
16. List of Chemicals and their safety data sheets
17. Medical certificate in the form of Annexure 3 (Issued by OHD/OHN)
18. OHS & Environmental Policy
19. First Aider & Firefighter training and appointments

Proposal Submission

- Proposals must be **hand-delivered** in a box by the Corporate Centre Security Gate.
- Please ensure that you sign the submission register
- Closing date: **Friday, 30 January 2026** (no late submissions will be accepted).
- All proposals must be submitted in a **sealed envelope** clearly marked “*Cafeteria Tender Proposal*”.

Evaluation Criteria

- Experience in food service management.
- Menu variety and affordability.
- Compliance
- Financial sustainability and pricing structure.

For more information, please get in touch with Ms Neriah Radebe at
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